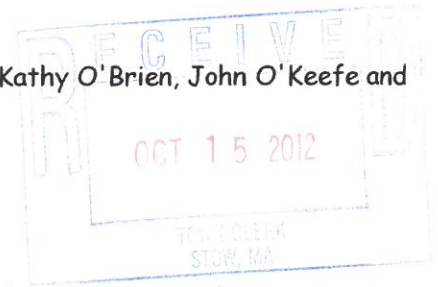


Minutes for Randall Library Trustees Meeting
September 12, 2012

Present: Barbie Wolfenden, Tim Reed, Amante Coppes, Jane Epstein, Harry Donahue, Kathy O'Brien, John O'Keefe and Director Melissa Fournier



Meeting called to order at 7:30pm

Public comments:

- Stacy Almy asked what the security system situation was because a staff member continues to be out. Stacy stated that the aide feels unsafe in the library. Tim attempted to determine why there is a current concern by asking if there was any information that the Board was unaware of while questioning the need for the immediacy of getting surveillance.
There was no additional information presented by Ms. Almy. John suggested some simple solution might be a good idea.
- Caroline Howe stated that she was very impressed with the current state of the library including the reading dog, the physical changes and the many new programs. She feels that the new building plans are not getting appropriate coverage and noted her preference for the addition rather than renovation with its more usable space for patrons. She suggested bringing only one plan to future informational meetings. She approves of the homework center but also wished Melissa good luck with it.
- Kim Seatter asked about the date of the meetings (second or third Wednesday of the month) as it is different on the website and at town hall. -

Secretary's Report: Minutes for the August 15 meetings were accepted as is.

Treasurer's Report:

- John resigned as Treasurer due to other commitments. No fiscal report was ready for presentation.
- Tim is dealing with the current issue regarding the lack of the necessary report. He is taking control of the problem.
- Harry volunteered to be treasurer. Tim felt the need for a fiscal report was the most important task and he thought he should resign as chairperson.
- Motion was made to make Tim to be the Treasurer. The board gave unanimous approval.
- It was determined that a Vice Chairperson position was needed for now. John nominated Barbie and the board unanimously approved. She will run the meetings until the fiscal issues were resolved.
- There was a discussion of the trust fund possibly being handled by an accountant firm. No action was taken.

Director's Report:

- Denise continues to call to use vacation time.
- Interviewing for new aide and has some idea of who would be perfect. Tim suggested she pare down the list after checking references. An additional board meeting will be held before the end of September to review the candidates.
- Melissa went to COA barbecue and met with seniors to determine their interests and needs.
- Donation of musket has created interest in having a community event.
- Barbie suggested that Kathleen and Melissa work together to create an evaluation form incorporating the director's goals.

Friends' Report:

- Barbie reported that money continues to come in from the fundraising mailing.
- The ice cream social was very successful.
- The Friends are looking to possibly replace the rug in the foyer with tiles.

Chairman's Report:

- Tim noted that October 3 is the current date that ends the possible return for Denise. The date may change do to as yet unknown circumstances. There are so many components to and possibilities that may effect what action is necessary. This was just an update.
- Current costs for the building renovation is \$2 million while the addition would be \$4million. Fundraising for furniture would reduce the cost to \$3million.
- Surveillance camera issues include privacy, placement, before possible renovation, funding to be approved at a Town Meeting.
- Amante prefers to wait for more information regarding the renovation but recommends a possible panic button. She will check what other libraries do. Melissa will check with Warren Insurance for additional information

Policies and Bylaws:

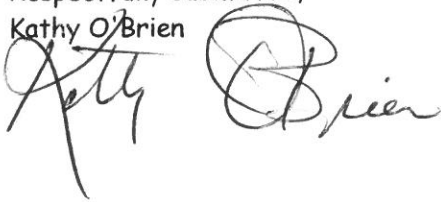
- Barbie will bring Bylaw changes next week.
- Amante began a review of the policies. She will formalize the information from the board members and bring in copies for possible approval for the next meeting.

Next scheduled meeting will be October 10th.

Meeting adjourned at 9:20p.m.

Respectfully submitted,

Kathy O'Brien

A handwritten signature in cursive script, appearing to read "Kathy O'Brien", written in black ink.